

Regulation on Travel Expense and Reimbursement

COMMONWEALTH OF KENTUCKY
FINANCE AND ADMINISTRATION CABINET
OFFICE OF THE CONTROLLER

200 KAR 2:006

Informational Copy Revised 12/23/08

The mileage reimbursement rate for Jan. 1 – March 31, 2009 is 37¢ per mile.

Mileage Rate History

Began	Through	Rate per Mile
April 1, 2009	June 30, 2009	Next Scheduled Review
January 1, 2009	March 31, 2009	\$0.37
October 1, 2008	December 31, 2008	\$0.49
July 1, 2008	September 30, 2008	\$0.49
April 1, 2008	June 30, 2008	\$0.45
January 1, 2008	March 31, 2008	\$0.43
October 1, 2007	December 31, 2007	\$0.43
July 1, 2007	September 30, 2007	\$0.44
April 1, 2007	June 30, 2007	\$0.41
January 1, 2007	March 31, 2007	\$0.40
October 1, 2006	December 31, 2006	\$0.41
July 1, 2006	September 30, 2006	\$0.43
April 1, 2006	June 30, 2006	\$0.41
January 1, 2006	March 31, 2006	\$0.40
October 1, 2005	December 31, 2005	\$0.43
August 18, 2005	September 30, 2005	\$0.38*
July 1, 2005	August 17, 2005	\$0.35

*by emergency regulation

The reimbursement rate is determined using the American Automobile Association (AAA) Daily Fuel Gauge Report for Kentucky for regular unleaded gasoline. The gasoline cost used for the calculation is located on the AAA website at <http://198.6.95.31/KYavg.asp>.

The rate shall be adjusted on January 1, April 1, July 1, and October 1 each calendar year based on the average retail price of regular grade gasoline for the week beginning on the second Sunday of the prior month as follows:

	AAA Average Weekly Fuel Cost	Reimbursement Per Mile
a.	\$.01 to \$1.499	36 cents per mile
b.	\$1.50 to \$1.699	37 cents per mile
c.	\$1.70 to \$1.899	38 cents per mile
d.	\$1.90 to \$2.099	39 cents per mile
e.	\$2.10 to \$2.299	40 cents per mile
f.	Greater than \$2.299	41 cents plus 1 cent for every 20 cent increase

Mileage for in-state travel shall be based on the “Kentucky Official Highway Map”, mileage software or MapQuest website. Out-of-state mileage shall be based on the most recent edition of the “Rand McNally Road Atlas”, mileage software or MapQuest website.

Section 4(a) and Section 8(2)(d) of the revised travel regulations